

DAS - OVERVIEW

Administration

- **Office of the Commissioner**
 - **Legal / Legislative Unit**
 - **Affirmative Action / Equal Employment Opportunity Unit**
 - **Communications Office**
 - **Strategic Services**
- **Procurement Services**
 - Goods & Contractual Services Master Contracts used by all state agencies and in some cases, municipalities. Does not include Consultant Services.
 - Set-Aside/Supplier Diversity Certification
 - Construction Contractor Prequalification
 - P-Card Program
 - Surplus (personal) Property Distribution
 - USDA/Federal Surplus Distribution
 - Core-CT
- **Statewide Human Resource Management**
 - Statewide HR Rules; State job classifications; State job examinations; Agency HR organizational support; Re-employment/SEBAC
- **Human Resources & Payroll**
 - Supports DAS and SmART agency clients
- **Collection Services**
 - Billing and Recovery Services for money owed to the State
- **Business Office**
 - Supports DAS and SmART agency clients (“SmART” = Small Agency Resource Team)
- **Fleet Operations**
 - Central Operation plus 3 garages – Wethersfield, Norwich & New Haven
- **Statewide Workers’ Compensation Unit**
 - Manages the State’s Third-Party Administrator for all State Employee WC Claims; Manages the WC Claims budgets; Develops rules and processes for administering WC claims for State employees.
- **DAS Print Shop** (reports into Communications)
- **Facilities Management**
 - **Leasing / Purchases & Sales of State Property**

- **Statewide Security**
- **Property Management** (direct management and contracted out)
- **Executive Residence**
- **Capitol Area System (CAS) Unit**

Bureau of Enterprise Systems and Technology (“BEST”) (Merged into DAS July 2011)

- **Application Services**
- **Data Services**
- **Operations Services**
- **Platform Services**
- **Unified Communications**
- **Network Services**
- **Planning & Architecture**
- **IT Security**

Construction Services (Merged into DAS July 2013)

- **State Building Design & Construction**
- **School & State Construction Support Services**
 - Training / Certifications for Building Inspectors, Fire Marshals, etc.
 - Applications / Approvals / Payments for State reimbursement of local school construction projects
- **Regulatory & Technical Compliance**
 - Review of Construction Plans for Code compliance, etc.
 - Fire, Safety & Life Safety Codes
 - Office of the State Building Inspector
 - Office of the State Fire Marshal

Boards & Commissions (Merged into DAS September 2009)

These offices retain their own independent decision-making authority, but are staffed and supported by DAS:

- **State Properties Review Board**
- **State Marshal Commission**
- **State Insurance and Risk Management Board, and**
- **Office of Claims Commissioner**

